

## Haryana Skill Development Mission Walk-in Interviews

Advt. No. HSDM/Rect./2/2018

Government of Haryana has set up Haryana Skill Development Mission in society mode for coordinating Skill Development in the State. Mission is implementing various Skill Development Schemes in Haryana. Mission invites applications from qualified, experienced, passionate & dynamic professionals for the following posts on deputation or contractual basis:-

Sr. No	Name of Post	No. of Posts	Pay Scale in Rupees (as per 7 <sup>th</sup> Pay Commission)	Selection Basis
1.	Executive/Chief Skilling Office Officer	01	FPL-15 (118700-208400)	Contractual
2.	Joint Director	01	FPL-12 (78800-197200) to be filled on deputation from any other Central/State Government Department through proper channel.	Deputation
3.	Joint Director	01	FPL-12 (78800-197200)	Contractual

1. Selection will be for a period of one year which may be extended based on the performance.
2. Applicant's age should not be more than 50 years as on 30.06.2018. There is relaxation of 5 years in age for eligible Ex-Servicemen.
3. Applicant should be Computer literate.
4. Bring bio-data in application form (**available on website**) along with one self attested photocopy copy of relevant testimonials and certificates along with the original testimonials and certificates for verification at the time of interview.
5. Detailed Qualifications and application form are available on the website of Mission i.e. [www.hsdm.org.in](http://www.hsdm.org.in) or [www.tinyurl.com/haryanasdm](http://www.tinyurl.com/haryanasdm)

Date of Interview	Reporting Time	Venue
17 <sup>th</sup> July 2018	09.30 AM to 10:30 AM	Main Committee Room, 6 <sup>th</sup> Floor, New Haryana Secretariat Building, Sector-17, Chandigarh.

Applicants are required to report in person before 10:30 AM on 17<sup>th</sup> July, 2018 at the above mentioned address. No candidate will be entertained after 10:30 AM under any circumstances. Applications for the posts at serial no. 2 should be submitted through proper channel on or before 09.07.2018 till 4:00 PM at 1st Floor, Haryana Skill Development Mission, Skill Development & Industrial Training Department, Industrial Plot no. 2, Sector-3, Panchkula. Applications received after 09.07.2018 will not be entertained under any circumstances. Queries (if any) may be sent to [hsdmrecruitment@gmail.com](mailto:hsdmrecruitment@gmail.com)

Note:- Number of posts may increase or decrease as per the requirement of the Mission.

**Qualifications, Experience and Job Roles for the posts of HSDM for the interviews to be held on 17/07/2018**

<b>S. No</b>	<b>Post</b>	<b>Qualifications</b>
1	Executive/ Chief Skilling Officer	<p>Bachelor and Master Degree in Engineering &amp; Technology/ Managements Architecture/Pharmacy/Science/ Computer Application with Minimum 55% Marks and 20 years relevant industrial experience. The Contract period will be for a period of 2 years with 5% increase in the remuneration per annum.</p> <p><b>Job role:</b></p> <ul style="list-style-type: none"> <li>• To supervise execution of the programme in the State.</li> <li>• Empanelment of TPs under HSDM.</li> <li>• Monitoring of TP performance- Monitoring and evaluation of training outcomes, quality of trainings and infrastructure.</li> <li>• Score card development and analysis, implementation of frameworks for quality assurance.</li> </ul>
2	Joint Director (on Deputation)	<p>Joint Director, Technical Education Department/Skill Development &amp; Industrial Training Department, Haryana. Or Officers working in Central/State Government in the analogous pay scales with Bachelor &amp; master degree in Engineering &amp; Technology/Management/Architectural/Pharmacy/Science/Mathematics/ Computer Application with 55% marks and 15 years experience in teaching/educational planning/administration/training etc.</p>
3	Joint Director (on contract basis)	<p>Bachelor &amp; Master Degree in Engineering &amp; Technology/ Management/ Architecture/ Pharmacy/ Science/ Computer Application with minimum 55% marks and 15 years relevant industrial experience.</p> <p>The contract will be for a period of 2 years with 5% increase in the remuneration per annum.</p> <p><b>Job role:</b></p> <ul style="list-style-type: none"> <li>• JD- I (Skill Dev.) for GoI, Industries, Interdepartmental Liaoning, Social Mobilization &amp; Counseling, skill trainings.</li> <li>• JD-II ( IT, MIS, Placement, Course Design, Certification &amp; Accreditation, Planning etc.)</li> </ul>

## Haryana Skill Development Mission (HSDM)

### (Application for Recruitment on Deputation or Contract Basis)

Affix Recent  
Passport  
Size  
Photograph  
Duly Signed

1. Advertisement No. : \_\_\_\_\_
2. Post applied for : \_\_\_\_\_
3. Full Name : \_\_\_\_\_  
(in Blocks)
4. Date of Birth : \_\_\_\_/\_\_\_\_/\_\_\_\_ (DD/MM/YYYY)
5. Age as on 30.06.2018: \_\_\_\_\_
6. Gender : \_\_\_\_\_
7. Nationality : \_\_\_\_\_
8. Aadhaar No. : \_\_\_\_\_
9. Father's Name/  
Husband's Name : \_\_\_\_\_
10. Mother's Name : \_\_\_\_\_
11. Address for : \_\_\_\_\_  
Correspondence \_\_\_\_\_  
\_\_\_\_\_
12. Permanent Address : \_\_\_\_\_  
\_\_\_\_\_
- Mobile \_\_\_\_\_
13. Telephone No. : Landline (with STD Code) \_\_\_\_\_  
E-Mail \_\_\_\_\_
14. Category : \_\_\_\_\_
15. State to which you : \_\_\_\_\_ Gen/ SC/ BC/ ESM/  
belong Others \_\_\_\_\_
16. Details of Educational Qualification (From matriculation/ SSC onwards)

Examination Passed	Universities/ Board/ Institution/ Council of Examination	Month/ Year of Passing	Marks Obtained/ Total Marks	%age of Marks	Subjects

\*Please attach relevant certificates.

16. Details of previous/ current employment: Give particulars below

Name of the Organization	Period of Service		Designation	Nature of duties performed	Total monthly emoluments
	From	To			

\* Additional sheet may be enclosed for any other details of experience Please attach your latest detailed C.V  
Please attach relevant documents in support of the above.  
Salary details are mandatory in the experience certificate.

18. State of Health : \_\_\_\_\_

19. If selected, specify the minimum required joining time : \_\_\_\_\_

20. Mention your knowledge in the field of skilling and computer (A separate sheet may be attached, if required)

21. Name, address and contact numbers and designation of two references with whom the Candidates has worked/ known in the last preceding five years:

1. \_\_\_\_\_ 2. \_\_\_\_\_

I hereby declare that all information given above are true, complete and correct. In the event of any information being found false or incorrect at any stage or not satisfying the eligibility criteria according to the requirement of the relevant advertisement, my candidature may be cancelled, even after my appointment.

I undertake to abide by all the terms & conditions of the Mission.

Date: .....

Signature of the Candidate